

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

NOTICE OF:

WORK SESSION

**November 8, 2017
7:00 P.M.**

**In the offices of the Authority located at 30 Wyckoff Avenue @ Authority Drive,
Waldwick, New Jersey**

November 3, 2017

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

WORK SESSION AGENDA
SUBJECTS FOR DISCUSSION
November 8, 2017

1. Meeting called to Order.
2. Chairman's remarks in compliance with C.231, PL 1975.
3. Roll Call:

Dennis Bonagura	Stephen Lo Iacono
Brian Chewcaskie	Michael Kasparian
John Danubio	Frank Kelaher
Christopher DePhillips	Marion Plumley
Kenneth Gabbert	
Howard Hurwitz	Robert Genetelli
Todd Sherer	Joseph Garcia, Esq.
Alison Gordon	Keith Henderson, Eng.
4. Chairman's Remarks.
5. COMMITTEES:
 - A. FINANCE COMMITTEE – Kenneth Gabbert, Chair
 1. Approval of vouchers, payroll transfers, payroll tax deposits and pensions and benefits transfers (Resolution 68-2017)
 2. 2018 Authority Budget – DLGS Approval
 3. Monthly Financial Statement
 - B. PERSONNEL COMMITTEE – Christopher DePhillips, Chair
 1. Resolution Adopting Personnel Policies and Procedures (Resolution 69-2017)
 2. Resolution of the Governing Body of the Northwest Bergen County Utilities Authority Authorizing Salary Adjustments for Certain Non-Collective Bargaining Employees (Resolution 75-2017)
 - C. INSURANCE COMMITTEE – Christopher DePhillips, Chair
 - D. OPERATING COMMITTEE – Brian Chewcaskie, Chair
 1. Operating Committee Report
 - E. STRATEGIC PLAN SUBCOMMITTEE – Michael Kasparian, Chair
 1. Expansion – Oakland, NJ

- F. BUILDINGS & GROUNDS – Frank Kelaher, Chair

- G. SAFETY AND SECURITY - Frank Kelaher, Chair

- H. COUNSEL – Joseph Garcia, Esq.
 - 1. Monthly Counsel Report

- I. ENGINEER – T&M Associates: Keith Henderson
 - 1. Monthly Engineer Report
 - 2. Ho-Ho-Kus Trunk Sewer East
 - 3. Trunk Sewer West Lining
 - 4. Aeration Blower and Waste Pumping Project

- J. EXECUTIVE DIRECTOR – Howard Hurwitz
 - 1. Resolution Providing for the Declaration of Official Intent Under Treasury Regulation Section 1.150-2 to Reimburse Prior Expenditures Related to Various Sewer System Improvements (Resolution 70-2017)
 - 2. Resolution Amending an Agreement with T&M Associates to Provide Engineering Services (Resolution 71-2017)
 - 3. Resolution Amending an Agreement with Tighe & Bond to Provide Engineering Services (Resolution 72-2017)
 - 4. Proposed Sanitary Sewer Extension – 70 Peterson Place, Block 139, Lot 50, Township of Mahwah, New Jersey (Resolution 73-2017)
 - 5. Committed Flow Report
 - 6. Correspondence

- K. SUPERINTENDENT – Robert Genetelli
 - 1. Authorization to Enter into a Shared Services Agreement with the Borough of Allendale (Resolution 74-2017)
 - 2. NJPDES Permit Conformance Report
 - 3. Update – Safety and IPP Programs
 - 4. Sludge Metal Analysis